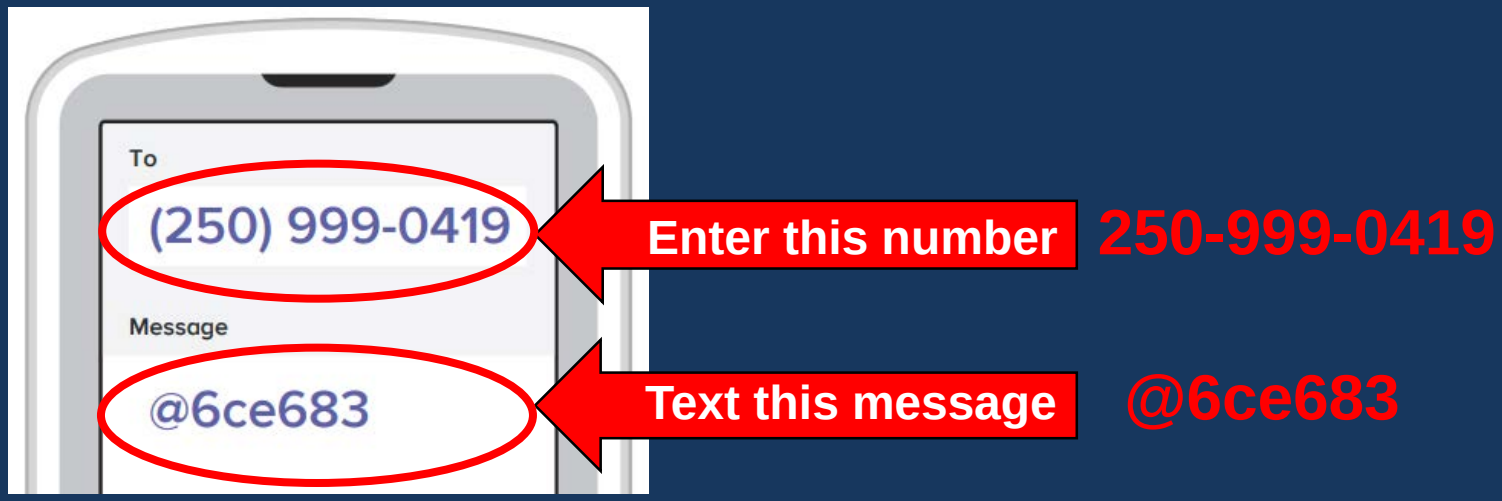
Grade 12 Post-Secondary Info

"**Post-Sec Info: Grad 2020**" ~ receive messages on your cell!

Remind is a one-way text messaging system. With Remind, all personal information remains completely confidential.
Ms Gilbert will never see your mobile number, nor will you ever see hers.



Remind messages do not preclude students from the responsibility of independent post-secondary research.

PSP #2
Dec. 2019

MOUNT BOUCHERIE
BEARS
"MUSIC UNITES"
HI-FI

Scholarship & Bursary Information

COUNSELLING at Mount Boucherie Secondary

Home | New Students | Learning Info | Help & Support | Post-Secondary | Graduation | Indigenous Students

COUNSELLORS at MOUNT BOUCHERIE SECONDARY

Ms. Sara Corothers
Students with last names
A-G
sara.corothers@sd23.bc.ca

Ms. Karen Gilbert
Students with last names
H-N
karen.gilbert@sd23.bc.ca

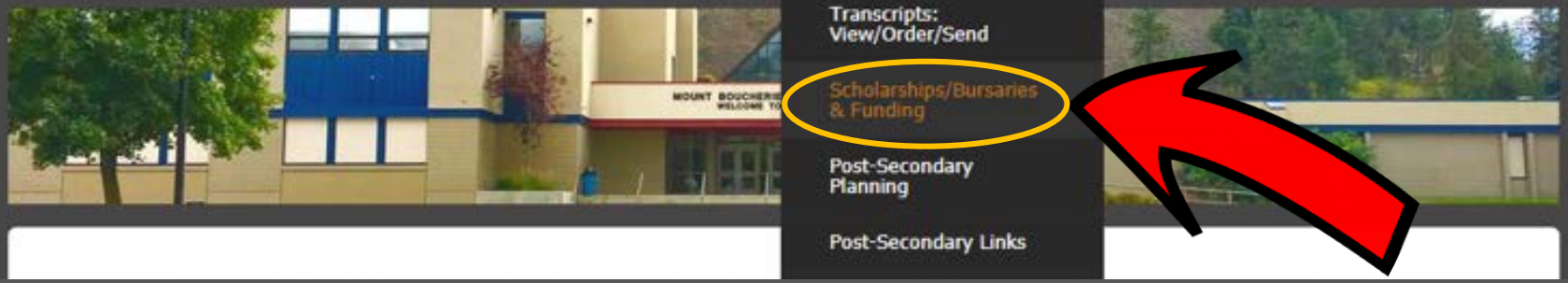
Ms. Marnie Dobbin
Students with last names
O-Z
marnie.dobbin@sd23.bc.ca

mbshelp.weebly.com
MBS site → Students → Counselling

Mount Boucherie Secondary School 2751 Cameron Road / West Kelowna, BC / V1Z 2T6 / Phone: 250-870-5101 / Fax: 250-870-5001

COUNSELLING at Mount Boucherie Secondary

Home | New Students | Learning Info | Help & Support | Post-Secondary | Graduation | Indigenous Students



mbshelp.weebly.com
MBS Counselling → Post-Secondary
→ Scholarships, Bursaries & Funding

Students are responsible for independently researching and applying for a … and loans. In addition to the links and information posted below, students should remember to research funding … st-secondary institution.

Additional scholarships and bursaries that are sent to to MBS are emailed out to students by Mrs. Gonzales, Counselling Center Manager. If you wish to receive these emails, see Mrs. Gonzales to join the list. These opportunities are also posted online for students on the MBS site linked to the button below:

Scholarship & Bursary Opportunities sent to MBS

MBS Scholarship & Bursary Listing 2019-20

This is a list of scholarship and bursary opportunities organized for you by MONTHLY DUE DATE. What a great place to get started on funding your education! As this is by no means a complete listing of all available awards and scholarships, students are advised to do independent research for further opportunities. The information included is correct to the best of our knowledge at the time of compilation. It is based, in part, on opportunities and deadlines advertised for the previous school year.

*****Because donor organizations and post-secondary institutions have the right to change their deadlines without notice, please plan ahead and research the opportunities you wish to apply for so that you don't miss a deadline.**

COUNSELLING at Mount Boucherie Secondary

SUPPORT & INFORMATION for MBS INDIGENOUS STUDENTS

MBS Indigenous Education

BuildingMount Boucherie offers a variety of specialized services and supports for our Indigenous students including Indigenous Advocates, Indigenous Teachers, and an Academy of Indigenous Studies.

School District 23 Indigenous Education

School District 23 Indigenous Education site.

Enhancement Agreement

The ENHANCEMENT AGREEMENT is a five-year agreement designed to enhance the education of Aboriginal learners providing opportunities that promote academic success, positive self-esteem and pride in ancestry.

Indigenous Services Canada: Post-Sec Education

Learn about **Indigenous Services Canada (ISC)'s programs to support eligible First Nations and Inuit students pursuing post-secondary education** and career development, and support for Canadian post-secondary institutions.

INDIGENOUS BURSARIES SEARCH: Use the Indigenous Bursaries Search Tool to search more than 750 bursaries, scholarships and incentives across Canada, offered by governments, universities and colleges, private and public companies, individual Canadians, organizations and others aimed at Indigenous students.

ABORIGINAL LEARNING LINKS

ABORIGINAL LEARNING LINKS is a web portal that provides resources for Aboriginal learners wishing to pursue or continue college or university (post-secondary) studies in British Columbia. Find helpful information on planning your education, paying for school (including band sponsorship, scholarships & bursaries, loans, etc), Campus Services, Housing, Childcare, and Trades.

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Westbank First Nation Education Assistance

WESTBANK FIRST NATION: EDUCATION ASSISTANCE
Education assistance is open to WFN Members and status aboriginals living on WFN lands who are in grades K-12 and attending school full time from September to June. The allowance subsidizes the cost of school fees and school supplies. Applications are accepted annually from August 1 - September 30. Only complete applications will be accepted. Click the button (left) to link to the application form.

Okanagan Nation Alliance Bursary

OKANAGAN NATION ALLIANCE: Building a Better Future Bursary
The award provides financial support to eligible *Syilx/Okanagan* Nation members enrolled or accepted into a recognized university or college on a full-time basis in a minimum 2 year program.
Created In partnership with the Okanagan Nation Alliance, the FortisBC financial award program is open to all *Syilx/Okanagan* Nation members. Click the button (left) to link to the bursary criteria informaiton.

Indspire: Bursaries, Scholarships, & Awards

Indspire is a national Indigenous registered charity that invests in the education of Indigenous people for the long term benefit of these individuals, their families and communities and Canada. Their vision is to enrich Canada through Indigenous education and by inspiring achievement. In partnership with Indigenous, private and public sector stakeholders, Indspire educates, connects and invests in Indigenous people so they will achieve their highest potential. Indigenous students pursuing post-secondary education, apprenticeships, skilled trades, technology programs or a variety of other programs can apply for these bursaries, scholarships, and awards.

BCAAFC Post-Sec Student Support Program

B.C. Association of Aboriginal Friendship Centres (BCAAFC) offers information about **financial supports for Indigenous students who do not have Band membership**.

BC's Career Guide for Indigenous People

Use ***BC's Career Guide for Indigenous People 2018*** to support your career planning journey, all the way from exploration to success on the job. The Guide offers information on career exploration, skills training, education and funding support, and how to connect to employers. There is also a link to a YOUTH specific page of resources.

Indigenous People in Trades

ITA is committed to providing equal opportunity to trades training and careers for Indigenous people in British Columbia. ITA's Indigenous Initiatives team works closely with Indigenous communities, Indigenous Skills and Employment Training (ISET) holders, training providers and employers across B.C..

The Costs of Education

- TUITION
- STUDENT FEES
- HEALTH FEES
- DENTAL FEES
- BOOKS & SUPPLIES
- HOUSING
- FOOD
- TRANSPORTATION

Start to create a financial plan!
Start the conversation!

Early Fee Payments

Plan for fee payments BEFORE next September!

✓ **APPLICATION FEES: $30 to upwards of $100**
due when application is submitted

✓ **REGISTRATION DEPOSITS: approx. $250 (or more) for confirming your seat**
due when student accepts admission offer

✓ **HOUSING APPLICATION FEES & DEPOSITS: $50 to upwards of $500**
various due dates, but before next June

… and that's all before you even go to a class or graduate high school!

Searching for Funding

Go to: educationplannerbc.ca

Scroll down to **FINANCE** section.

More info on bursaries and scholarships at Funding PSP #2 (Dec. 3rd)

Tips for a Successful Scholarship Application

- STEP 1 Do your research
- STEP 2 Read the Criteria
- STEP 3 Make a Calendar of Deadlines
- STEP 4 Gather references letters
- STEP 5 Create a scholarship portfolio- reuse/recycle
- STEP 6 Gather your transcripts
- STEP 7 Proof read your applications

Sources of Funding

1. BC Ministry of Education Scholarships

- ✓ **BC Achievement Scholarships - $1,250**
- ✓ **BC Excellence Scholarships - $5,000**
- ✓ **Pathway to Education Scholarships - $5,000**
- ✓ **District / Authority Scholarships - $1,250**

2. COBSS

- One Application, 400 awards or more
- PSP #2 - Dec. 3rd @ 10:30am and 12:35pm MBS LIBRARY

3. Institution Specific Funding

- Institution specific that may be automatically awarded to students based on PSI application or require a separate, specific application

Sources of Funding

4. **Community Opportunities**

5. **Student Loans**

6. **Student Lines of Credit**
   - See your banking institution

7. **Talk to your Parents and Relatives**
   - Regarding affiliations with work and organizations that may offer bursaries and scholarships

Ministry of Education:

BC Achievement Scholarship

$1250 scholarship awarded to the TOP 8000 BC students

- This scholarship recognizes achievement in Grade 10, 11, and 12 courses meeting graduation program requirements, including electives.
- Cumulative average percentage will be calculated by Ministry.
- Eligibility requirements:
  - Must be a Canadian Citizen or permanent resident
  - Must be a BC resident
  - Have a “B” (73%) or better in Language Arts 12 course

STUDENTS DO NOT APPLY FOR THIS SCHOLARSHIP!

Ministry of Education:

BC Excellence Scholarship

$5000 scholarship awarded to 55 students in BC

- This scholarship recognizes well-rounded graduates demonstrating community service and leadership both inside and outside of school, as well as an aptitude and commitment to their chosen career path.
- Schools will collect applications → 1 eligible student for each school, a district committee reviews applications & chooses the one per school.
- **Applications due to Counselling Centre on or before January 17th**
- Applications: https://www2.gov.bc.ca/gov/content/education-training/k-12/support/scholarships/provincial-scholarships/bc-excellence-scholarships
- **Students must:**
  - **Be in their graduation year**
  - **Have a B average in all grade 11 academic courses**
  - **Have a B average in Grade 11 and 12 courses required for Graduation**
  - **Submit a resume**
  - **Provide 2 references- one from school, one from community**
  - **Provide a written statement describing their accomplishments**

Ministry of Education:

Pathway to Teacher Education Scholarship

- This $5000 annual scholarship recognizes 20 outstanding high school graduates who have demonstrated an commitment and aptitude for a career path in K-12 teaching
- This will be awarded to 20 students as a voucher when they are registered and attending a teacher education program in BC
- Students must meet basic eligibility requirements & complete BC Pathway application online
- Applications must be completed by students by Feb. 28th,2020
- Application + written statement (60%) + resume (40%)
- Applications available at https://www2.gov.bc.ca/gov/content/education-training/k-12/support/scholarships/provincial-scholarships/pathway-to-teacher-education-scholarship

***Can't win both a Pathway & an Excellence scholarship*

Ministry of Education:

District / Authority Scholarships

$1250 scholarship (approx. 35 / year to MBS)

- This scholarship rewards those who demonstrate excellence in chosen field of interest or strength.
- Students require teacher nomination, & complete online application
- Tuition vouchers are mailed to recipients in Oct. of 2020
- Vouchers may be used up to 5 years after receipt

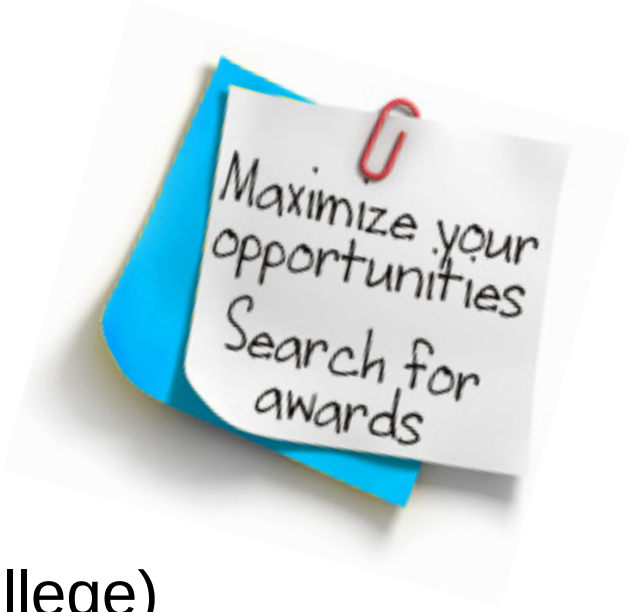
STUDENTS MUST DEMONSTRATE SUPERIOR ACHIEVEMENT IN ANY OF THE FOLLOWING:

- **Fine Arts**
- **Applied Skills**
- **Physical Activity**
- **International Languages**
- **Technical & Trades training**
- **Community Service**
- **Indigenous Languages & Culture**

See CAREER PROGRAMS for more information.

Institution Specific Funding

Go to the school's website & look for links such as:



- Financial Aid / Assistance
- Scholarships
- Entrance Awards
- Financial Aid & Awards (Okanagan College)

- https://www.okanagan.bc.ca/Student_Services/students/financialaid.html (OKANAGAN COLLEGE)

- https://you.ubc.ca/financial-planning/scholarships-awards-canadian-students/ (UBC – OKANAGAN CAMPUS)

Okanagan College Awards
Online Applications

1. President's Entrance Award - $5000 (8 Awards)

- Canadian citizen or Permanent Resident
- Entering eligible program at any campus of OC with offer of admission prior to allocation
- demonstrate leadership and made a contribution to school and community through sports, culture, voluntary service, other extra-curricular activities, &/or scholastic achievement
- ****nominated by the school - see your counsellor if you think you qualify****

2. Community Spirit Award - $1000 (40 Awards)

- Canadian Citizen or Permanent Resident
- have a minimum GPA of 65% based on all grade 11 and 12 courses
- demonstrate service to school and/or community

3. Board of Governors Award - $1000 (3+ Awards)

- Canadian Citizen or Permanent Resident
- demonstrate academic achievement and financial need

APPLY ONLINE – DEADLINE: MARCH 6TH, 2020

https://www.okanagan.bc.ca/Student_Services/students/financialaid/Okanagan_College_Awards___Applications.html

MILLION Dollar Bursary

Interior Savings Credit Union

- Up to 1,000 post-secondary bursaries of $1,000 each to students 17-24 years old at any point in 2020
- Become a member before Feb. 28, 2020
- Use interior savings as your everyday banking account *(could mean payroll deposits, pre-authorized monthly bill payments, using debit card for monthly purchases, etc.)*
- Complete online bursary application
- Attend full time studies in 2020 or 2021

Application deadline: Feb. 28th, 2020

https://www.interiorsavings.com/about-us/community/bursary-programs

…And then why not also apply for the "CREDIT UNIONS OF BC BURSARY PROGRAM" (application posted Jan. 1st, 2020)

https://cufoundation.org/student-application/

Central Okanagan Foundation

Volunteer Spirit Award: https://www.centralokanaganfoundation.org/grants/scholarship/

- a current resident of the Central Okanagan region who is, or has recently been, an active volunteer either in a Canadian community or internationally
- One scholarship will be awarded to a resident from each of the four Central Okanagan Municipalities: Peachland, West Kelowna, Kelowna, and Lake Country.
- $1,500 for each municipality. **DUE: March 20, 2020**

KSER Scholarship: https://www.centralokanaganfoundation.org/grants/kser-scholarship/

- Grade 12 student-athletes from School District 23 pursuing excellence in athletics and academics.
- $2,500 scholarships available plus a bonus scholarship of $2,500 on behalf of Raymond James.

DUE: April 15, 2020

Evan Guthrie Scholarship: https://www.centralokanaganfoundation.org/grants/evan-guthrie-scholarship/

- Grade 12 student-athletes to recognize an athlete's journey through sport and education
- two $500 scholarships available. **DUE: April 15, 2020**

A sample of opportunities due in DECEMBER

DECEMBER

CENTRAL OKANAGAN BURSARY & SCHOLARSHIP SOCIETY (COBSS)

- a non-profit group of volunteers from the Central Okanagan area who are dedicated to providing financial assistance to our Grade 12 graduates in order that they may further their post-secondary education.
- Application process and information available from school counsellors at Post-Secondary Prep Session #2
- www.cobss.ca

BC COWBOY HERITAGE SOCIETY

- awards in three categories: Original Art, Crafts, Original poem or short story
- http://www.bcchs.com/scholarshipapp.html
- Application due December 31st each year

BURGER KING

- Must be registering at a college/ university Sept. of grad year
- Burger King employees may qualify but this is open to **all** students
- http://www.bkmclamorefoundation.org/
- Opens mid-Oct. and Closes mid-December depending on year

SHAD VALLEY

- http://www.shad.ca/Students.htm
- Shad Valley is a four-week summer enrichment Program. Students currently completing grade 10, 11 or 12 spend a month living in residence at one of the host university campuses across Canada. Focus areas include the sciences, technology and entrepreneurship. This is a mind-expanding program for top well-rounded students.

STUDENT LOANS

StudentAidBC

www.studentaidbc.ca

- **Both BC and Canada provide student loans, integrated in BC as a single loan to streamline the service delivery**. Students sign a joint federal-provincial loan agreement and have a single point of contact for managing their loans. At the point of loan repayment, students make just one monthly payment towards their integrated loan balance.

- **These loans are based on finanacial need and are interest-free while you are enrolled in full-time study.**

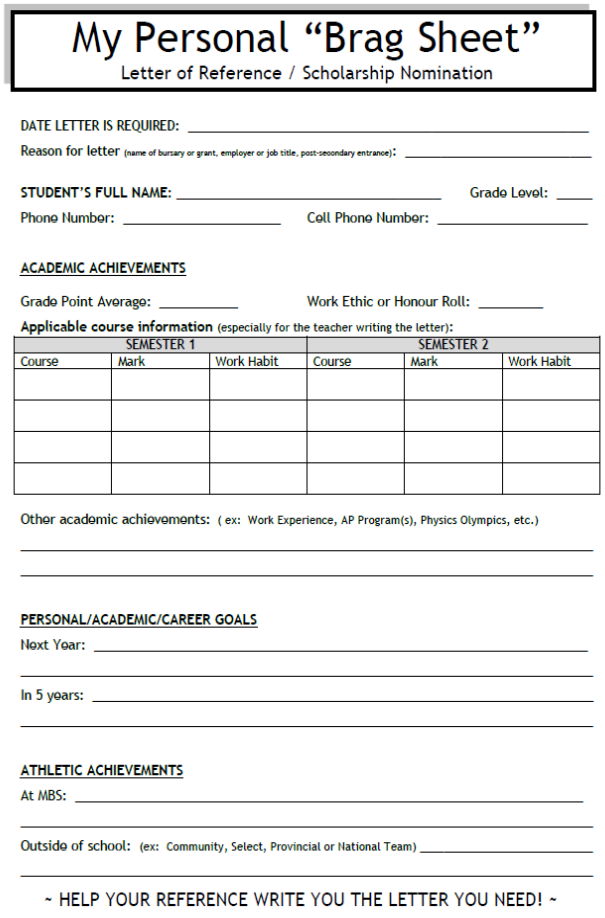
- **One application to StudentAidBC covers both the BC and Canada student loan programs.**

- **StudentAidBC helps with the cost of post-secondary education through student loans, grants, scholarships and other non-repayable financial supports**. They also have programs that help with loan repayment. Use this site to determine your eligibility and information on how to apply.

Personal Brag Sheet

HELP YOUR REFERENCE WRITE YOU THE LETTER YOU NEED!

- ✓ Indicate the reason for the letter (name of award, scholarship, employer, etc.)
- ✓ Provide as much detail as you can
- ✓ Make a copy to give to the person you are asking to write the letter (*keep the original for other letters you may request)
- ✓ Available on the MBS Counselling Site (Scholarships, Bursaries, & Funding)



My Personal "Brag Sheet"

Letter of Reference / Scholarship Nomination

DATE LETTER IS REQUIRED: _____

Reason for letter (name of bursary or grant, employer or job title, post-secondary entrance): _____

STUDENT'S FULL NAME: _____ Grade Level: ____

Phone Number: _____ Cell Phone Number: _____

ACADEMIC ACHIEVEMENTS

Grade Point Average: _____ Work Ethic or Honour Roll: _____

Applicable course information (especially for the teacher writing the letter):

SEMESTER 1			SEMESTER 2		
Course	Mark	Work Habit	Course	Mark	Work Habit

Other academic achievements: (ex: Work Experience, AP Program(s), Physics Olympics, etc.)

_____

_____

PERSONAL/ACADEMIC/CAREER GOALS

Next Year: _____

_____

In 5 years: _____

_____

ATHLETIC ACHIEVEMENTS

At MBS: _____

_____

Outside of school: (ex: Community, Select, Provincial or National Team) _____

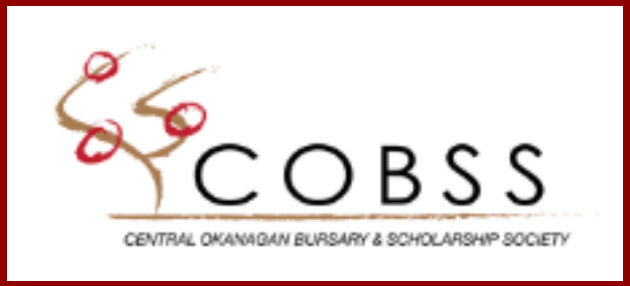
_____

~ HELP YOUR REFERENCE WRITE YOU THE LETTER YOU NEED! ~

Bursary & Scholarship Emails

If you would like to be added to the list to be notified when new scholarship and bursary info is available, please give your name and email address to Mrs. Gonzales in the Counselling Centre.

Central Okanagan Bursary and Scholarship Society



http://www.cobss.sd23.bc.ca

CENTRAL OKANAGAN BURSARY AND SCHOLARSHIP SOCIETY

- Unique to the Central Okanagan
- One application allows students to apply to hundreds of awards
- There are 2 types of awards
  1. **No criteria awards** which are open to all students
  2. **Specific criteria awards** which have been established by donors

ELIGIBILITY

1. Be a Canadian citizen or Permanent Resident, living within the boundaries of SD #23.
2. Must be applying/have applied and plan to **attend FULL TIME** at an **accredited** post-secondary institution **in September of graduation year.**
3. Obtain a minimum of 60% average in all grade 11 and 12 courses
4. Registered in a minimum of 6 courses during grade 12 year, 3 of which must be completed by January 31st of graduating year.
5. Have potential to graduate for the first time this June.
6. Attending one of the member schools of COBSS as their home school during graduation year.

SELECTION PROCESS

- Applications are submitted to school counsellors who then forward them to COBSS directly.
- Applications are strictly confidential.
- Applications are read only by school counsellors, donors and members of the COBSS selection committee consisting of representatives from each of the member schools.

- School counsellors are not part of the selection process.

SELECTION IS BASED ON THE FOLLOWING THREE AREAS:

1. **FINANCIAL NEED** – based on line 150 of tax return and any special circumstances

2. **ACADEMIC ABILITY** – the average of student's Grade 11 and Grade 12 marks

3. **ACTIVE CITIZENSHIP** – such as involvement in school and community

TYPES OF AWARDS

BURSARY – primarily based on financial need

SCHOLARSHIP – based on excellence; excellence can be in a variety of areas - academic, fine arts, applied skills, sports, community involvement, etc.

AWARD – based on donor discretion

ON-LINE APPLICATION

- The on-line application is available at: **www.cobss.ca** – and follow link:

- If you are having difficulties, please see your school counsellor.

- The on-line application opens on **Dec. 3rd**.

ON-LINE APPLICATION

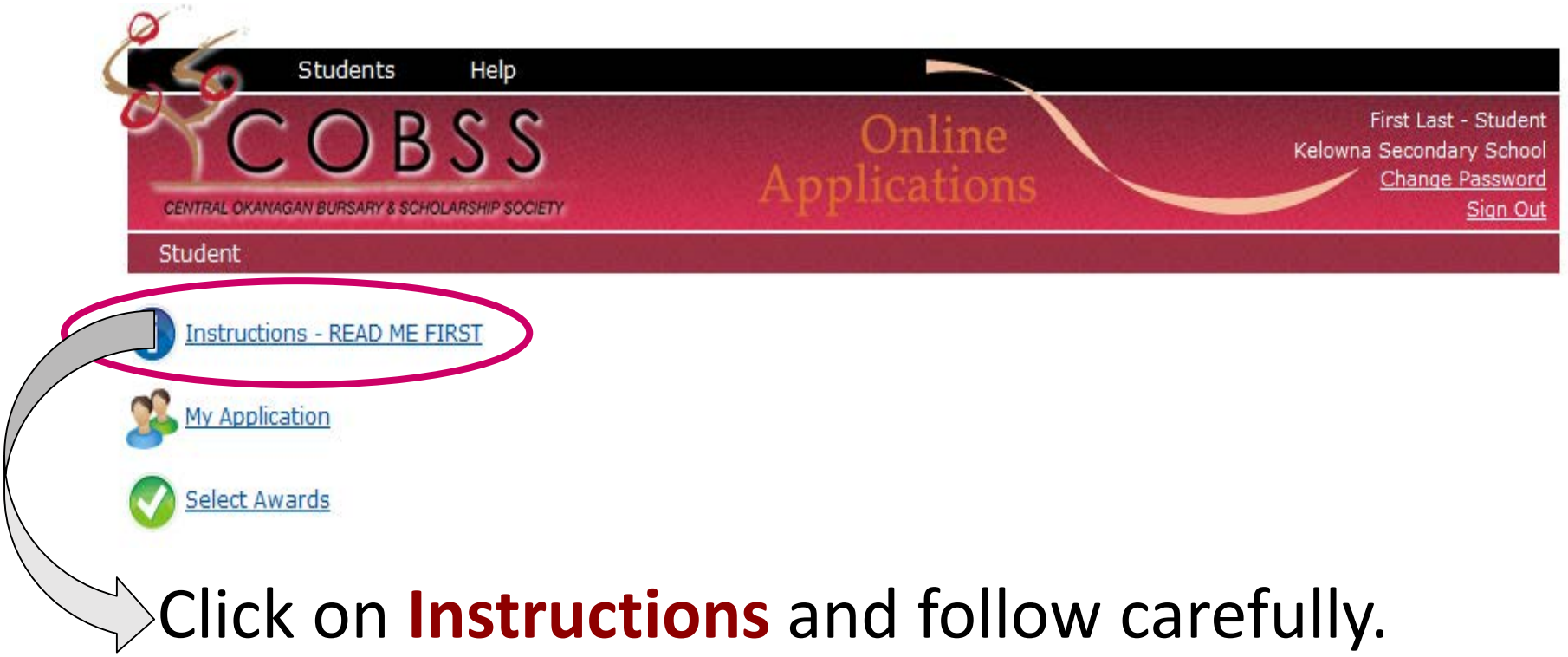
Click on **CREATE AN ACCOUNT**

ON-LINE APPLICATION

MBS Access Code = **mbs2020**

(lower case letters only)

INSTRUCTIONS



Click on **Instructions** and follow carefully.

If you have any questions, please see your school counsellor.

ON-LINE APPLICATION

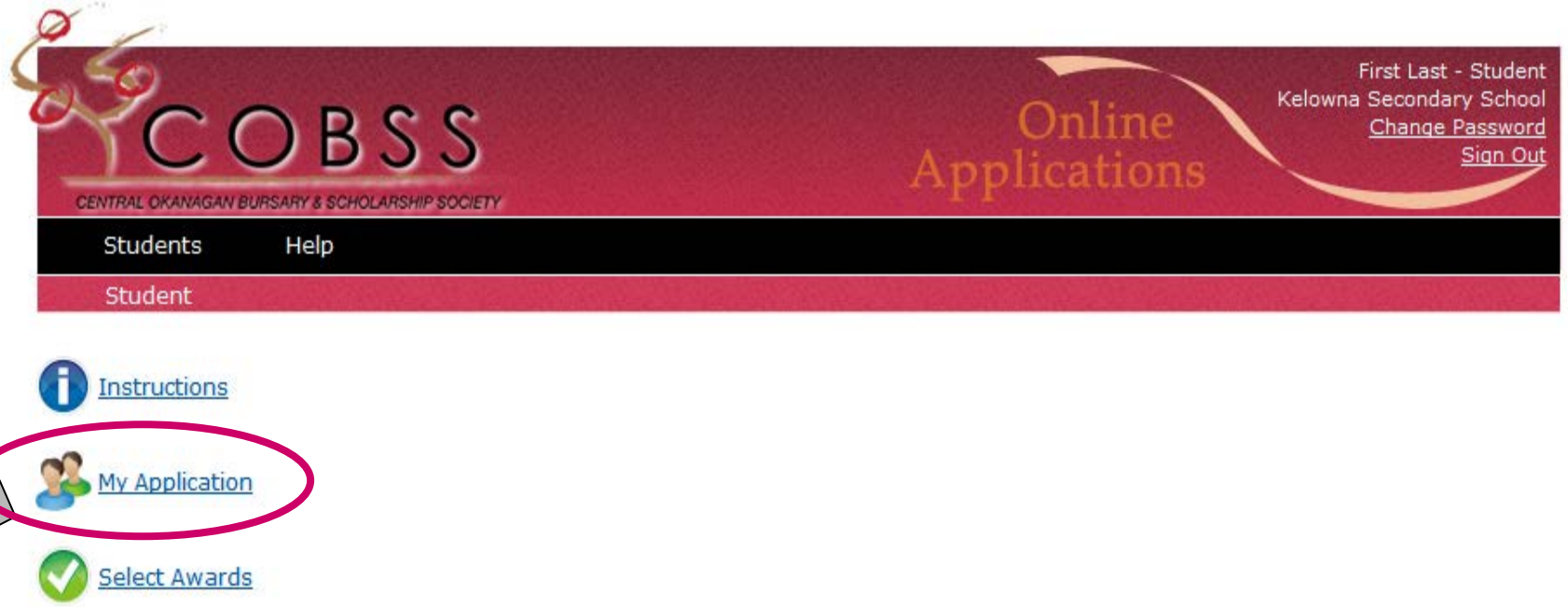
There are **three main components** to the COBSS application package:

1. **My Application** section (largest part of application)

2. **Select Awards** section

3. **Statement of Reference** section
   - forms to be filled out by **two** people.

ON-LINE APPLICATION

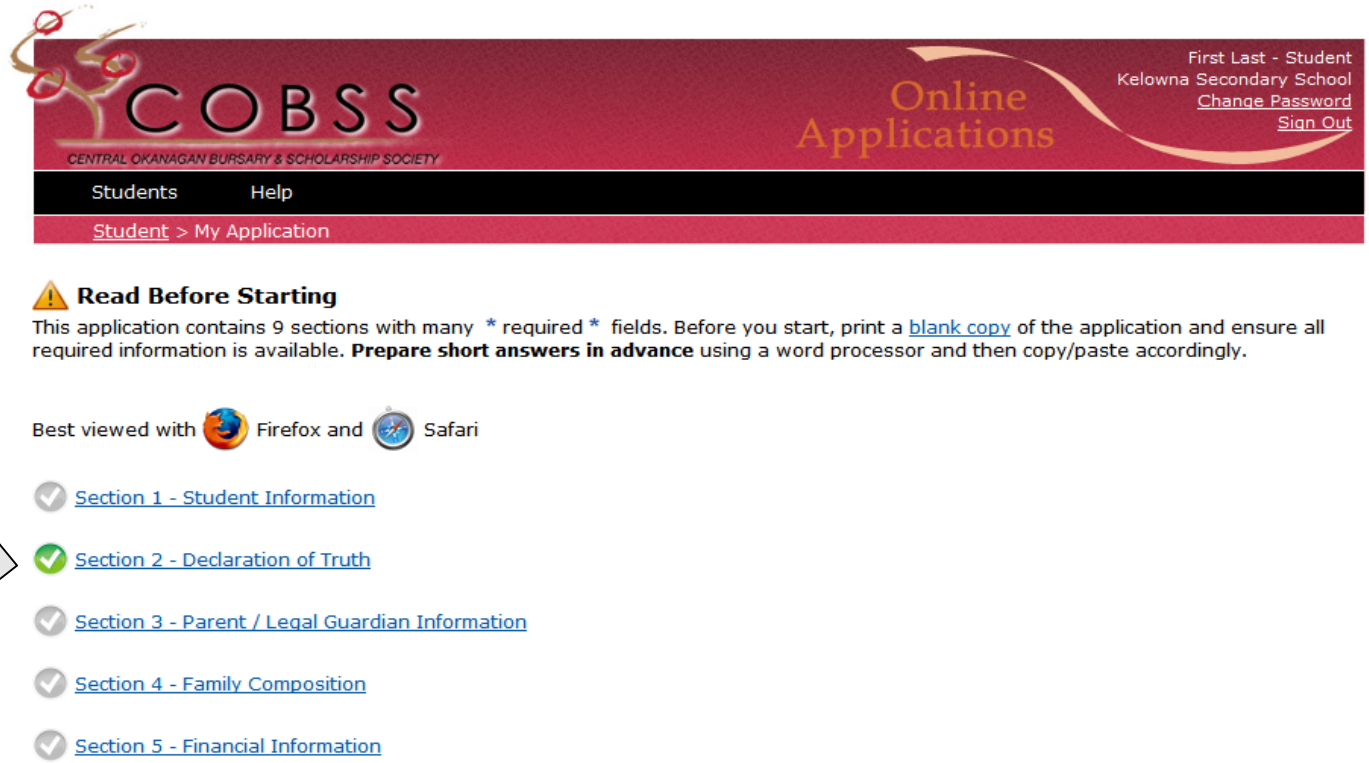


Click on **My Application** to begin the application process.

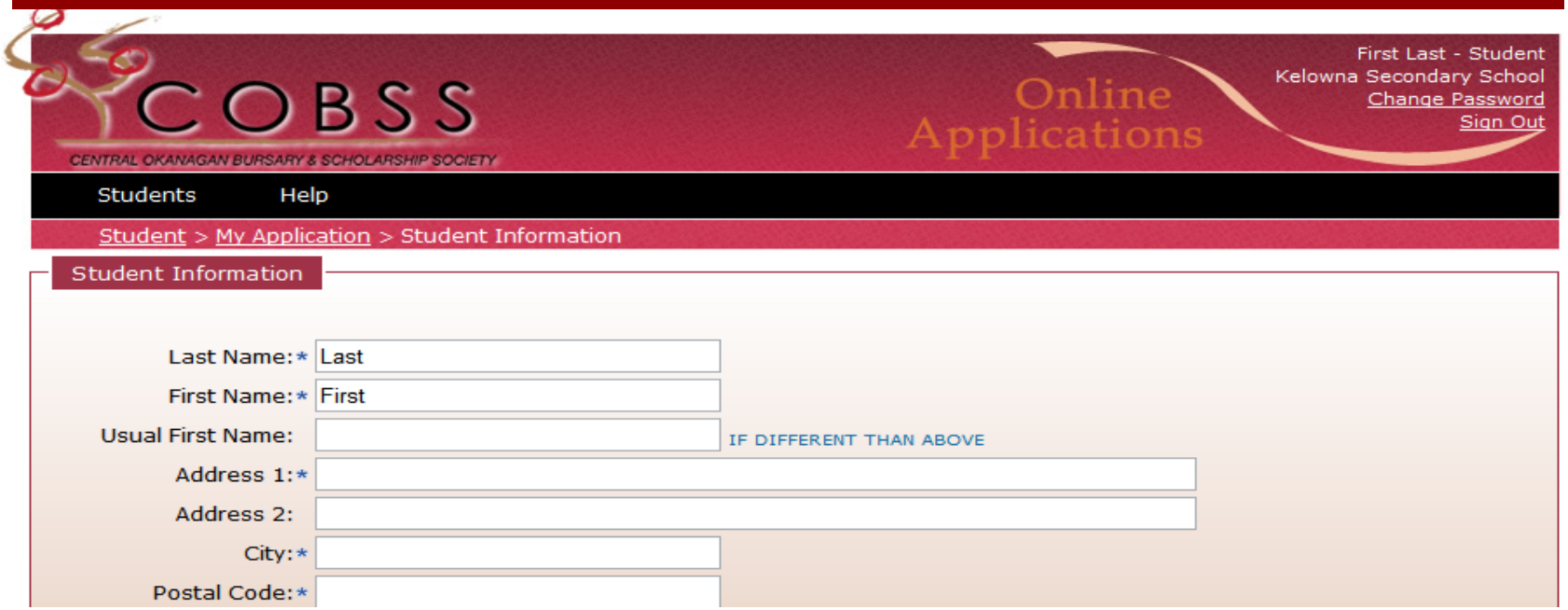
MY APPLICATION

There are **nine sections** to be completed.

When a section is completed, the check mark will change from **grey** to **green**.



MY APPLICATION



Fill in the application form carefully and as accurately as possible **after reading all of the instructions.**

Students may go back and edit as often as they wish until the site closes at **midnight on Jan. 13th.**

MY APPLICATION

- Use the drop down menus where given.
- Complete paragraph answers in the space provided.
- Be aware that the secure site will time out.

TIP: Compose paragraphs in a Word Document, and then cut and paste into COBSS application.

- Space is limited so write concisely as there are a maximum number of characters available.
- Please check spelling and grammar.

MY APPLICATION

One **critical** component of the application is the paragraph answers under **Student Personal Statements**.

There are 3 questions you will need to answer in this section.

MY APPLICATION

- This is where your personality shows through and helps the committee with its decision.
- BE **CREATIVE, HONEST** and **CONCISE** and remember to proofread your answers.
- With your words, you are trying to create a vision in the donor's mind of who you are, what your goals and dreams are and why you deserve to be selected for the award.

MY APPLICATION

QUESTION 1:

What are your educational/career plans? Describe the experiences that have contributed to these plans.

TIPS:

- Try to be original and creative.
- Do not start with “My name is____ and I am in grade 12 at ____.”

MY APPLICATION

QUESTION 2:

For the selection committee, describe the three qualities that best demonstrate your character. Use examples from your life to illustrate these qualities.

TIPS:

- Try to get across who you are and what you are about in words.
- You want to stand out in the sea of applications.

MY APPLICATION

QUESTION 3:

Describe your family (include custodial and non-custodial parent information). Explain any financial and non-financial struggles that you may have encountered.

TIPS:

- Remember that financial need is one of the areas that selection is based on for COBSS awards.
- This is a snapshot of your current family and financial situation.

MY APPLICATION

Another important part of the application is **Your Activity Details.**

Students will include their activities from grades 10, 11 & 12 in the following **three** areas:

1. **Community & School Based Involvement & Achievements**
2. **Volunteer Experience**
3. **Paid Work Experience**

MY APPLICATION

Under each activity heading, list the **3 MOST SIGNIFICANT** activities in which you have been involved.

For each activity, list in this order:

1. Organization
2. Your responsibilities/activities
3. Dates (mm/yyyy-mm/yyyy)
4. Activity Hours (per week)

TIP:

- Remember to include anticipated hours until the end of June.

MY APPLICATION

Eg. of Community& School Based Involvement & Achievement:

Your Activity Details

In the spaces provided please include experience, activities & achievements from **Grades 10-12**, starting with the most recent experience in each section (maximum 3 in each section).

Community & School Based Involvement & Achievements (List any extracurricular involvement outside of classroom time which can include athletics, fine arts, music, certifications. Please do not list school courses)

	Organization	What is the activity/achievement? (255 characters max)	Dates (mm/yyyy-mm/yyyy)	Estimated Total Activity Hours (per week)
1	Grad Council	As a member of my school's grad council, I am in charge of...	09/2017-06/2018	2 hours per week
2	Wellness Club	As part of my school's Wellness team, I initiated a project...	09/2016-06/2018	2 hours per week
3	Sr. Girls' Soccer	I have played for my school team for three years. I am captain...	03/2015-06/2018	7 hrs/wk in season

Volunteer Experience (list any unpaid and non credit Community & School experience.)

	Organization	What are your responsibilities/activities? (255 characters max)	Dates (mm/yyyy-mm/yyyy)	Estimated Total Activity Hours (per week)
1	KGH Auxillary	I volunteer at the KGH Perking Lot where I serve coffee and...	10/2017-06/2018	1 hour per week

Paid Work Experience

	Organization	What is your job title and duties? (255 characters max)	Dates (mm/yyyy-mm/yyyy)	Estimated Total Activity Hours (per week)

Back Update **Press Update Button To Save Changes**

MY APPLICATION

After completing **Your Activity Details**:

- Choose one activity or achievement you have listed that you are most proud of
- Explain what you have learned from it

TIPS:

- You have 1000 characters to answer this question.
- Remember that award selection is based on active citizenship so this is a good place to expand on your involvement and include reflective learning.

MY APPLICATION

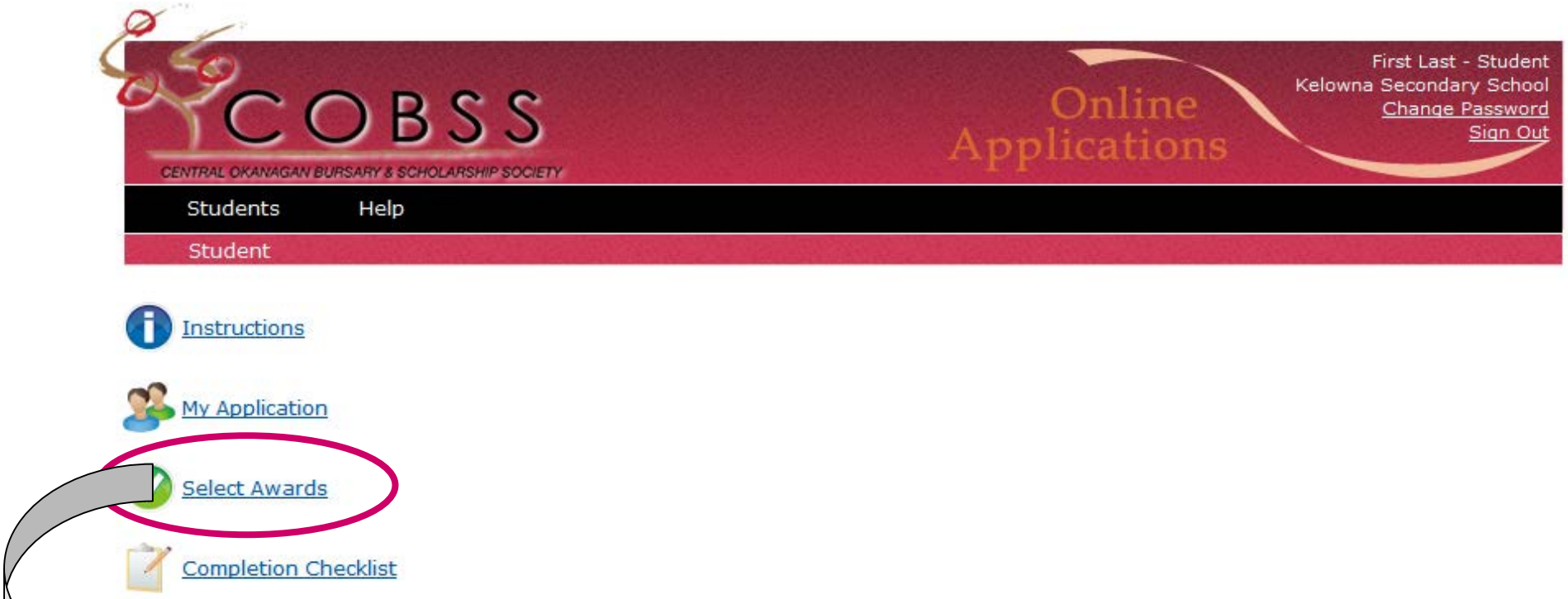
- When all sections of the application are completed, print one copy of **My Application** Form.
- **Student signature** is required to confirm he/she meets **all** eligibility requirements and all information is accurate.
- **Parent or guardian signature** is required to confirm that financial information is accurate.

MY APPLICATION

Print one copy of **My Application** from the icon on the main page.

Print your application SINGLE SIDED!

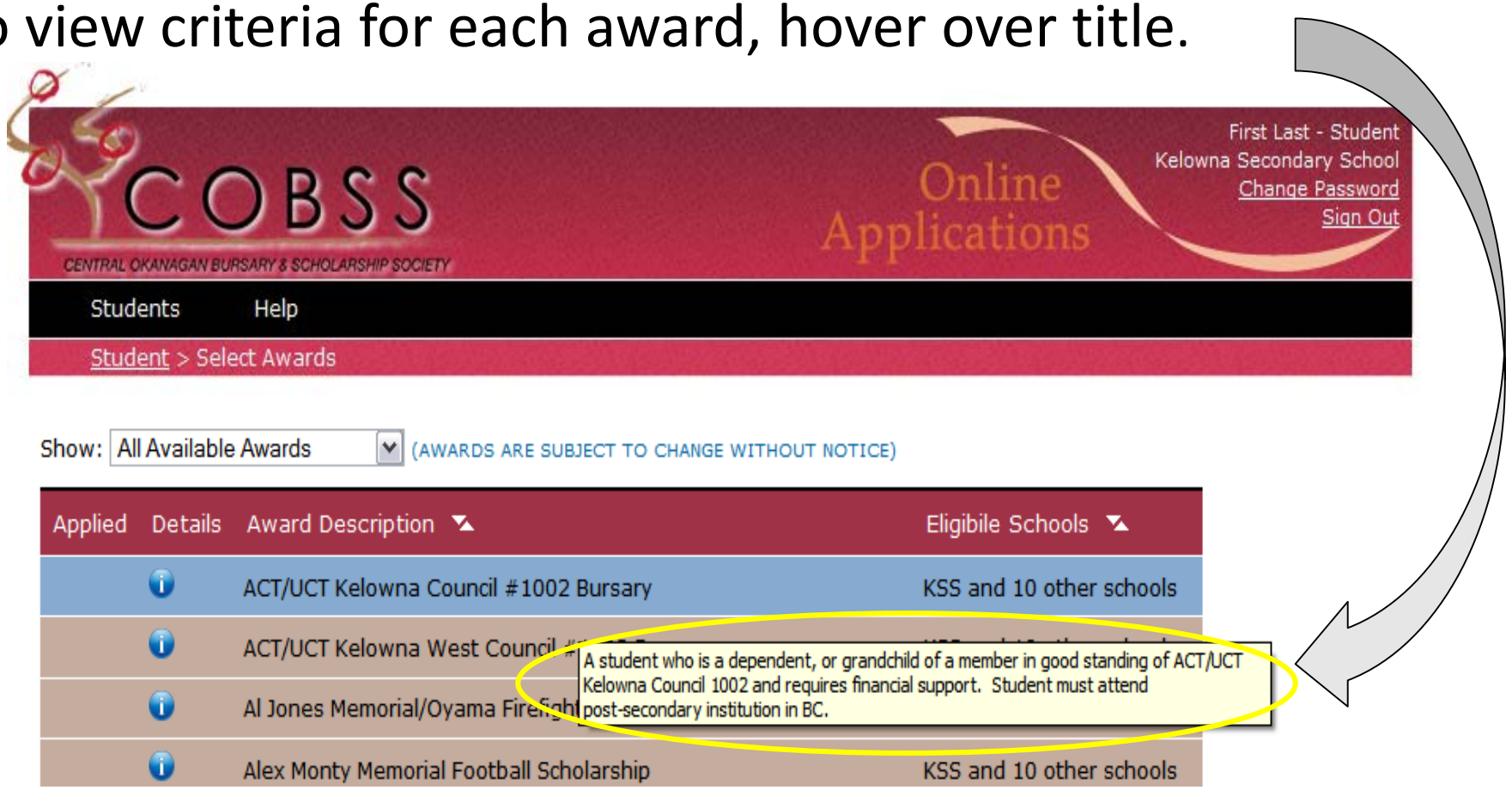
SELECT AWARDS



Click on **Select Awards** to view all awards (no criteria and specific criteria). Please note that awards are subject to change.

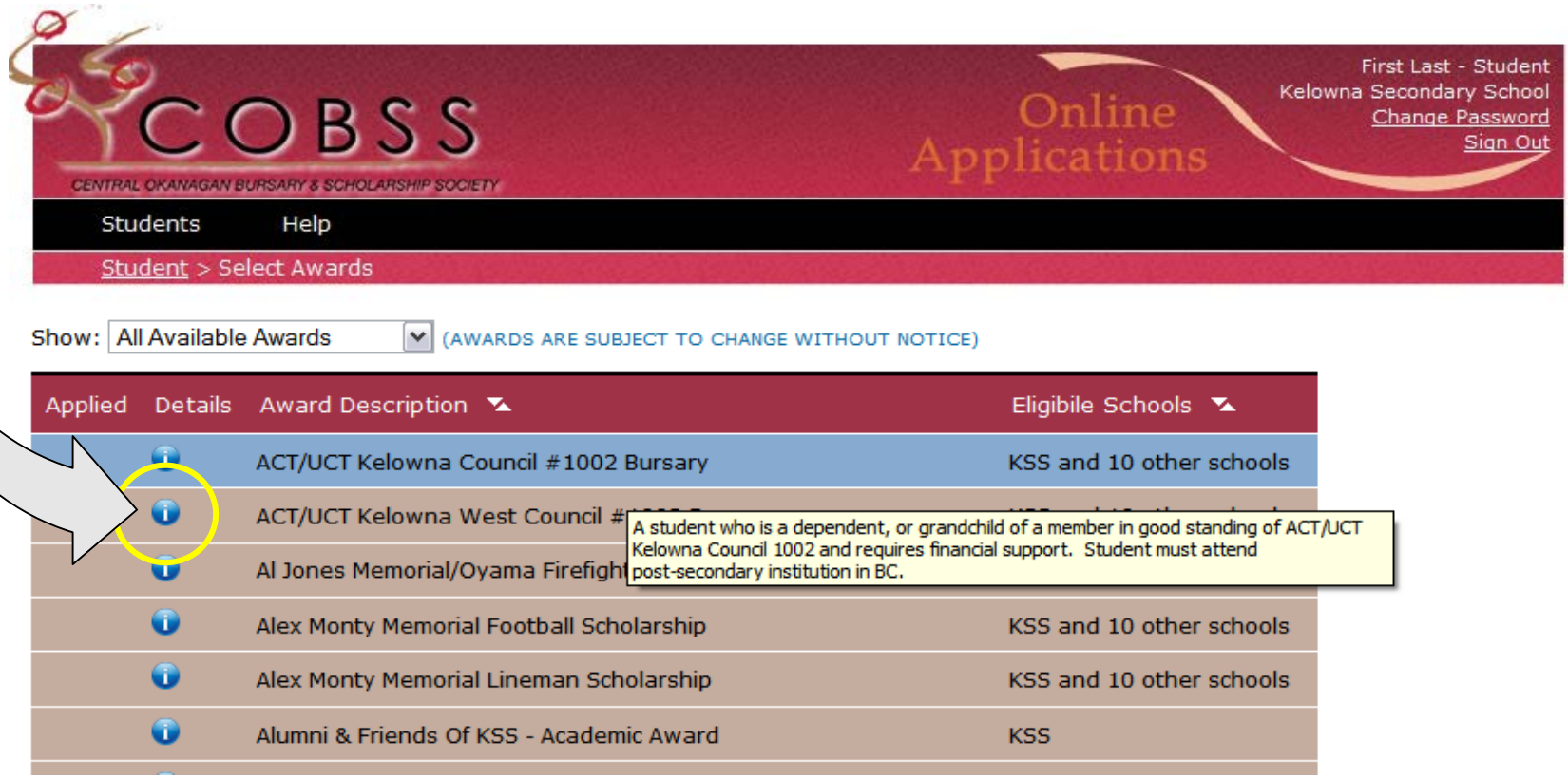
SELECT AWARDS

To view criteria for each award, hover over title.



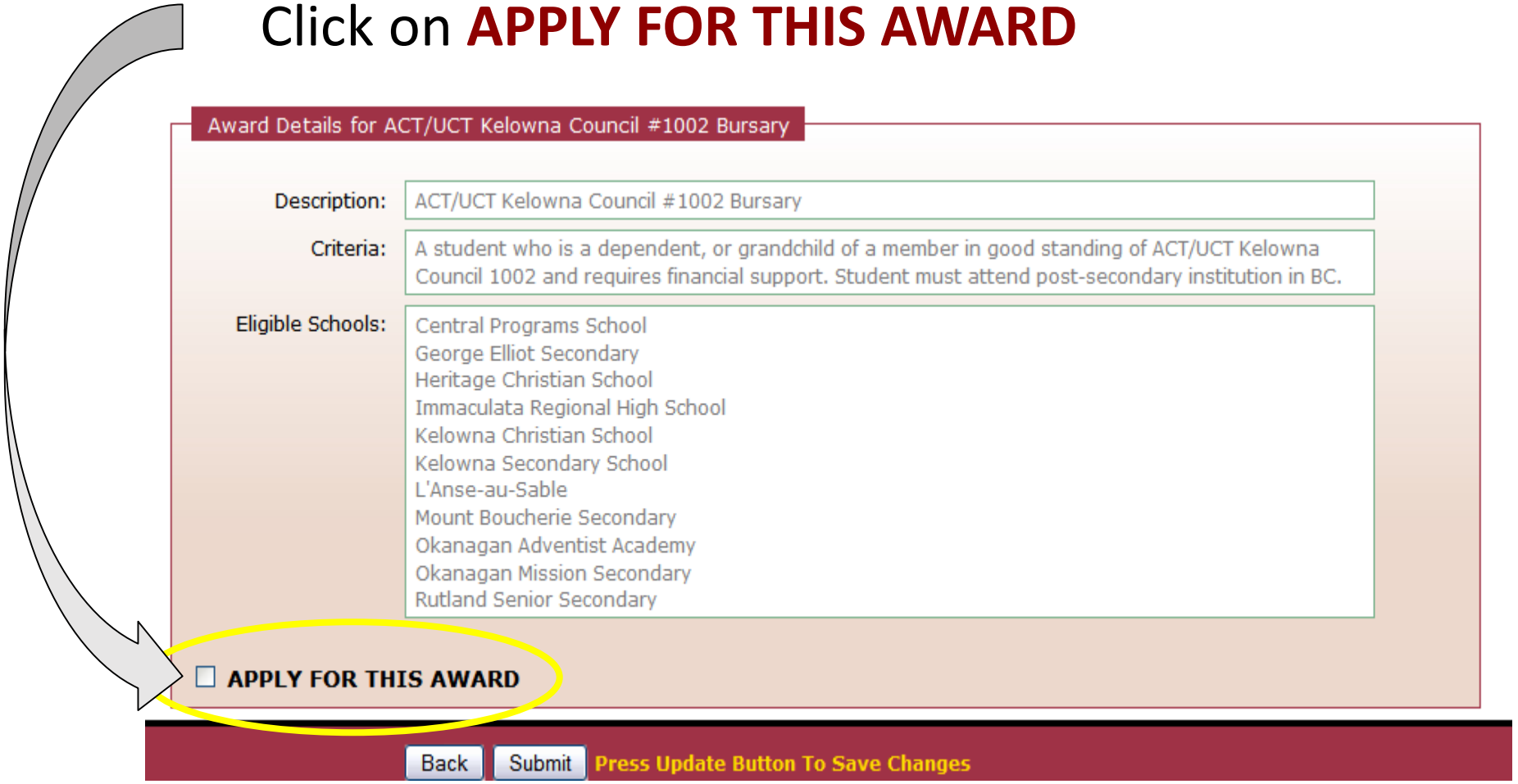
SELECT AWARDS

Click on **Details** if eligible for award.



SELECT AWARDS

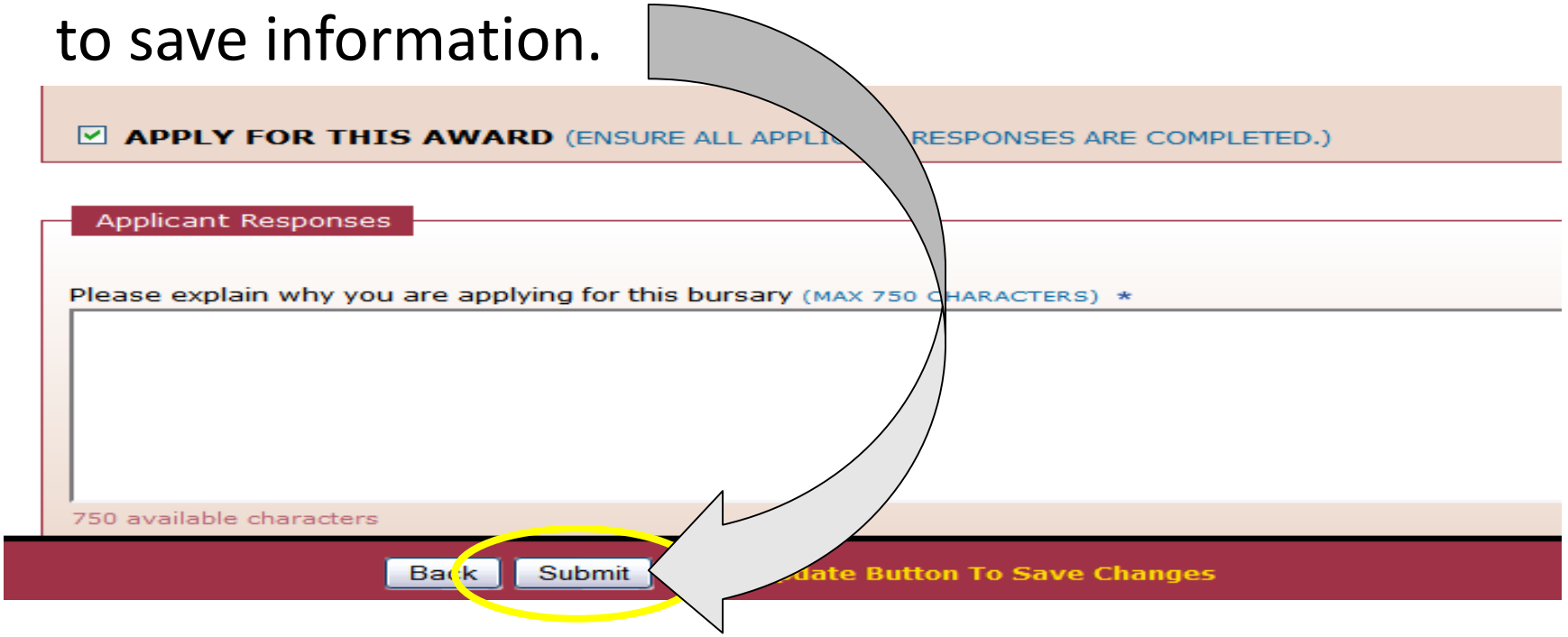
Click on **APPLY FOR THIS AWARD**



SELECT AWARDS

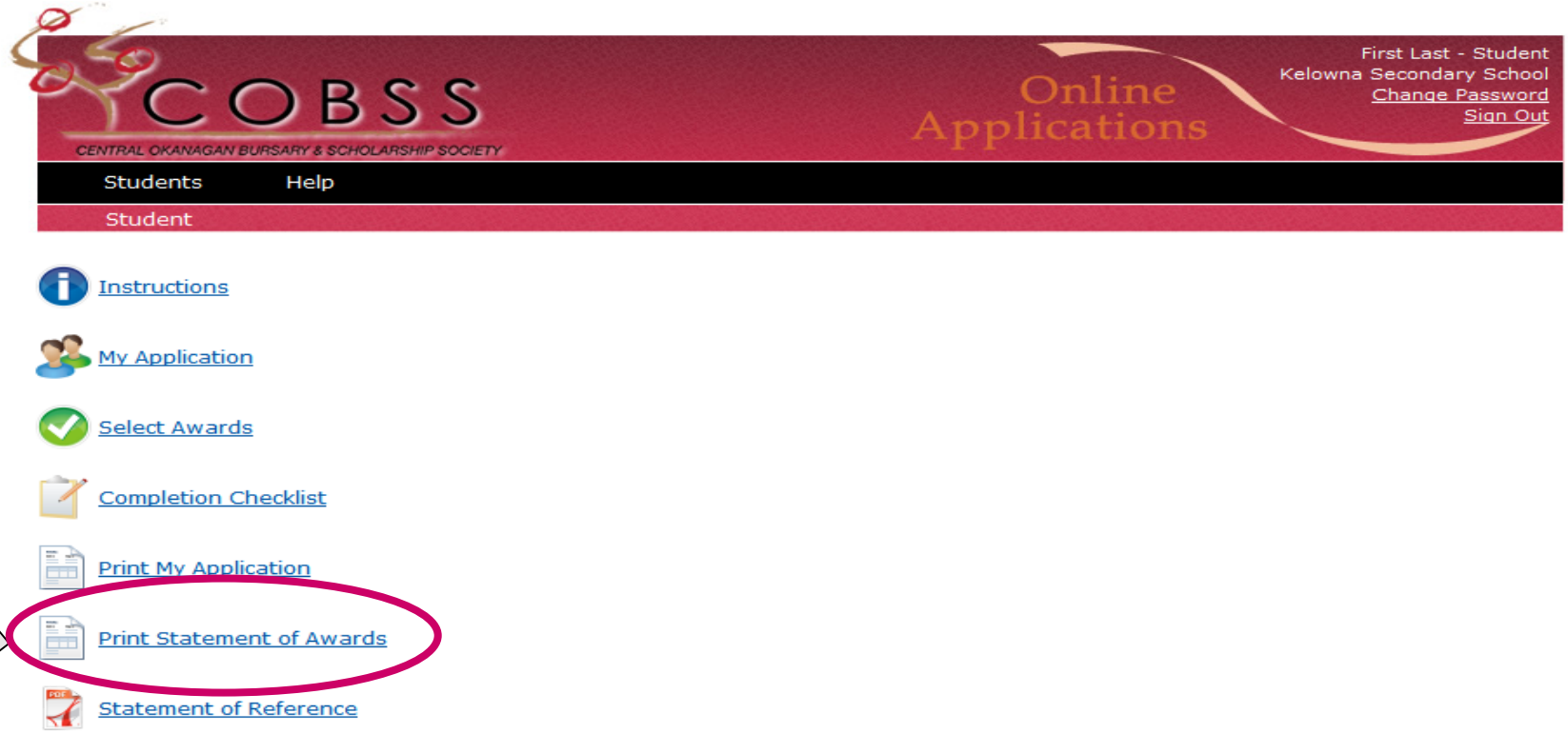
If prompted, fill in **Applicant Responses** to explain eligibility and additional information requested by the donor.

A **Submit** button is at the bottom of each screen to save information.



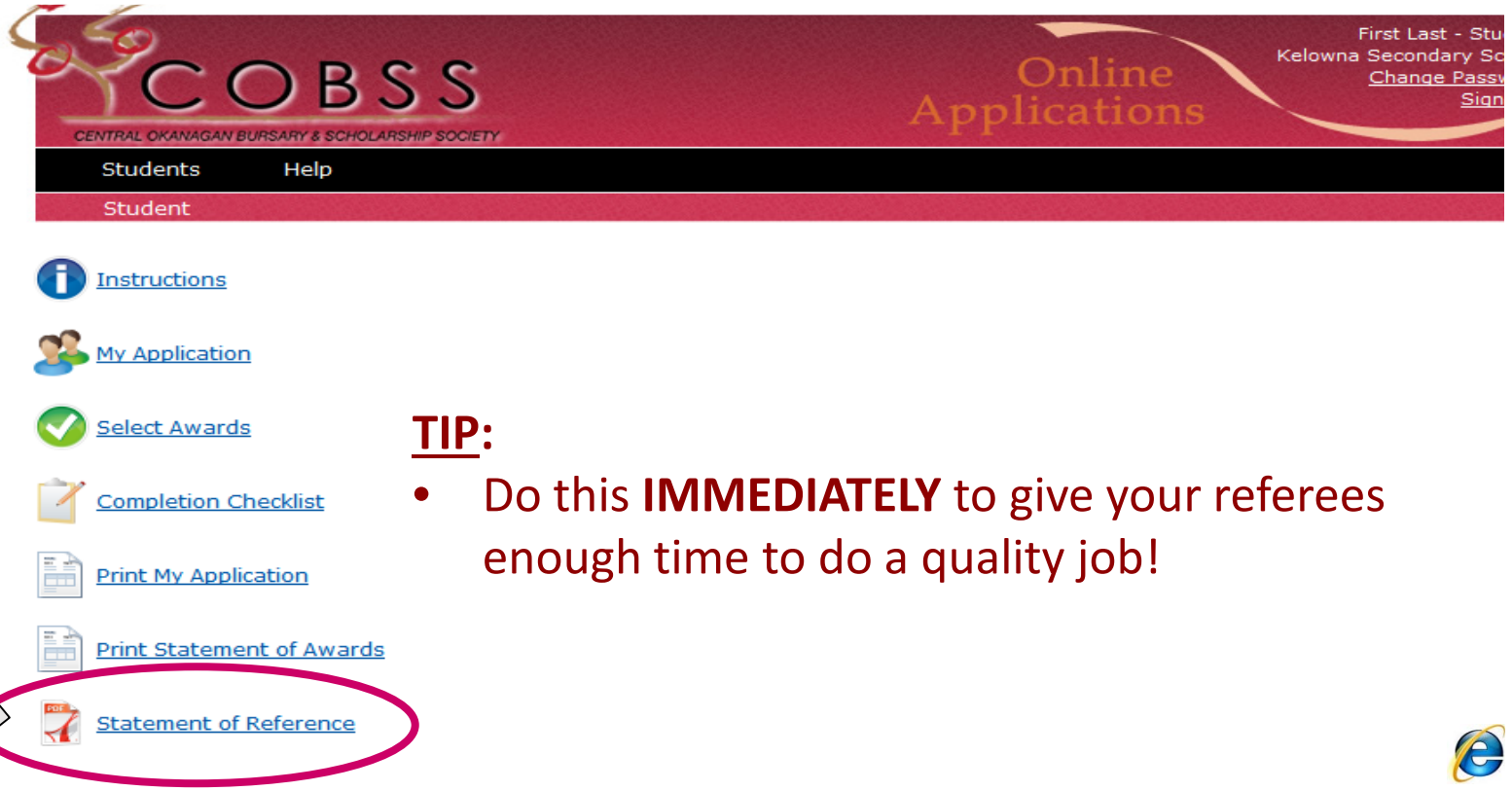
SELECT AWARDS

When all eligible awards have been selected, print one copy for application package.



STATEMENT OF REFERENCE

Print or email a copy of the Statement of Reference form and give to each referee **ASAP**.



TIP:

- Do this **IMMEDIATELY** to give your referees enough time to do a quality job!

STATEMENT OF REFERENCE

The form can be emailed to your referee but will still need to be **printed and signed** as a hard copy is required for your final submitted application.

CONFIDENTIAL STATEMENT OF REFERENCE for COBSS

This report must be completed by a non-related adult. **Referee:** Please complete and **return to applicant in a sealed envelope with student's name written on the front.**

Student's name: _____
First Last

Referee's Name: _____ Telephone #: _____

In my capacity as (include work title and name of organization) _____,
I have known the applicant for ____ years.

Please check (√) the most appropriate box to indicate your best judgment of the applicant's qualities compared to other youth/students you have encountered.

Category	No basis	Below average	Average	Good (above average)	Very Good (well above average)	Excellent (top10%)	Outstanding (top 5%)	One of the top few encountered
Academic Motivation								
Academic Growth Potential								
Ability to Problem Solve								
Disciplined Work Habits								
Personal Initiative								
Emotional Maturity								
Respect Accorded by Adults								
Respect Accorded by Peers								

Written comments MUST be limited to the space below. No additional letters accepted:

_____

_____

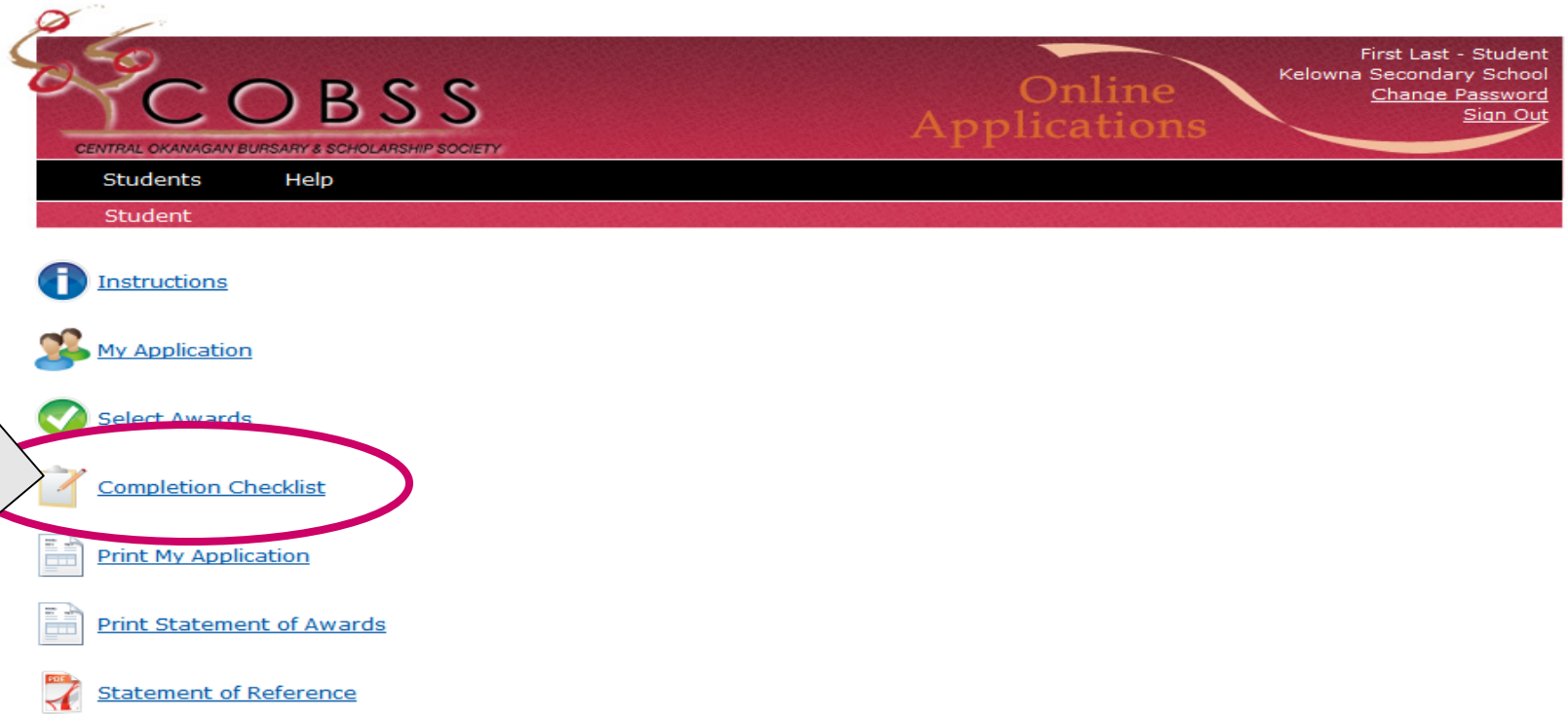
_____

STATEMENT OF REFERENCE

- **CONACT YOUR REFEREES ASAP** and give them the form to allow them ample time to complete.
- Consider community people, employers, and teachers as potential referees.
- Choose referees carefully.
- Written comments must be contained to the front of form – **no additional sheets accepted**.
- Statement of Reference Forms are confidential and must be sealed in an envelope by your referees **OR** referees may hand in the forms directly to Mrs. Corothers, Mrs. Dobbin, or Ms Gilbert.

COMPLETION CHECKLIST

When you have finished all instructions, click on **Completion Checklist** to ensure you have completed and printed all necessary documents.



ORDER OF DOCUMENTS

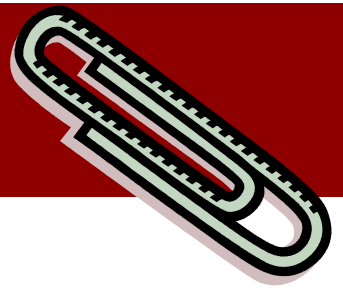
You will be handing in **ONE** completed COBSS application package to your counsellor.

The order is as follows:

1. One printout of **My Application**
2. One printout of the **Statement of Awards**
3. Two **Statement of Reference** forms (in sealed envelopes or handed in directly to school counsellor by referee)

Transcript – will NOT need to be submitted as it will be added for you by your school counsellor

OTHER



1. **PAPER CLIP** application package together.

2. Hand your application in personally. Do not pass it along through your friends or another staff member.

3. We encourage you to hand in your application **prior to the due date**. This allows us time to look at your application and if there are any errors, you still have time to make changes.

4. If you hand in your application on January 14th (the last day when the online application is already closed), it will be submitted as-is.

5. **Late applications will not be accepted.**

DUE DATE

The COBSS Application Package is due on or before:

Tues. Jan. 14th at 9 am

Plan your time accordingly.

Remember that the online application form closes at **midnight Jan 13th**.

THANK YOU LETTER

If you are a COBSS award recipient:

- Write an immediate thank you note to your donor.
- A follow up thank you note in the early fall is always a kind gesture.

TIP:

- Keep a binder of all your awards so that you can track them accurately and use them before they expire.

FAQ's

Question:

When should I begin my COBSS application?

Answer:

It is recommended to begin the application as soon as possible. It is a lengthy process which takes a number of separate sittings to complete. It cannot be completed in one sitting.

FAQ's

Question:

When do you know if you have received a COBSS award?

Answer:

Awards are presented to individual student recipients at our graduation ceremonies:

THURSDAY, JUNE 25th.

FAQ's

Question:

Will my COBSS award expire?

Answer:

Yes, COBSS awards presented this year are valid until December 1, 2020.

FAQ's

Question:

Can I take a year off for an exchange, a gap year, missionary work, etc. and still use my COBSS award?

Answer:

No, COBSS awards given out this year are valid until December 1, 2020.

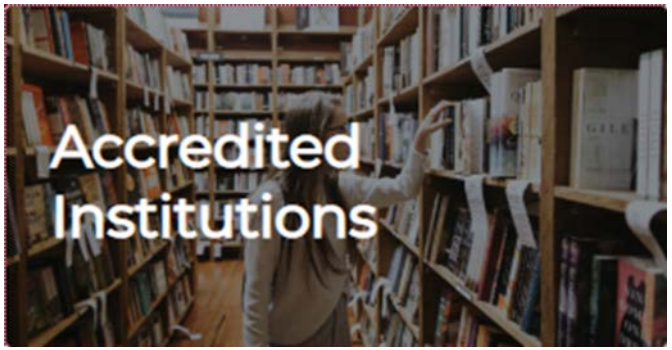
FAQ's

Question:

How do I know if the school I plan to attend is accredited as required for my COBSS eligibility.

Answer:

On the COBSS website is this link to search accredited institutions.



FAQ's

Question:

What does a student do with a COBSS award?

Answer:

A COBSS award recipient receives a voucher called a Certificate of Award (COA). To redeem the award at the post secondary school, a student can do **one** of three things.

FAQ's

Option #1:

Take the COA to the registrar of the post secondary to be validated and sent by the post secondary school to COBSS for payment.

Option #2:

If the registrar of the post secondary school will not send the validated COA to COBBS, then the student must return the validated COA via:

- mail
- scan and email **OR**
- drop off at the COBSS office

Option #3:

If the registrar will not validate the COA, the student needs to return two forms to COBSS:

- the COA **AND**
- the Verification of Enrolment form from the post-secondary institution

AWARD RECIPIENTS

If your circumstances change after you have received a COBSS award and you are no longer able to use the award before the December 1st deadline, please contact COBSS at **cobss@shaw.ca**.

The award money can then be given to an alternate recipient.

AWARD RECIPIENTS

If you have any questions regarding an award that you have received, please address all inquiries to COBSS directly at **cobss@shaw.ca** and not the award donor.

What to do next?

- ✓ Research to find applicable opportunities:
  - MBS website (Scholarships, Bursaries & Funding page)
  - MBS scholarship bulletin board in Counselling Center
  - funding websites (independent research)
  - potential post-secondary institutions
- ✓ Note applicable opportunities and follow up with applications
- ✓ Be organized with a calendar to track due dates and deadlines
- ✓ Independently complete applications (perhaps with family &/or friends as proof-readers ☺)

Upcoming Dates:

- **December 12th:** Gr 12 Capstone Presentations @ 2pm
- **January 14th:** COBSS Applications due by 9am
- **January 15th:** UBC application general deadline
- **January 23rd:** Last day to submit "Early Grad" forms to the office
- **January 24th:** Semester turn around day (grade 10-12, no classes)
- **February 3rd:** Grad Fees due
- **February 7th:** Term 2 report cards issued
- **March 6th:** OC Entrance Awards due
- **April 21st:** PSP #3, Topic: *You have been accepted…now what?*

Thanks for Coming!

If you need help or further information, please see your counsellor:

Mrs. Corothers (A-G)

Ms Gilbert (H-N)

or

Mrs. Dobbin (M-Z).